



Parent Volunteers Guidelines

As a parent volunteer in our Take Home Reading Program, you will have the privilege of working with a wide variety of students. Please remember to follow these guidelines when working with students.

- Each student with whom you work has the right to expect that nothing that happens to him or her will be repeated to anyone other than authorized school district employees. Please don't share stories about what happens during your work with students.
- Refer all questions to the student's teacher or Mrs. Fernandez. The only exception would be an urgent medical emergency, in which confidential information may be necessary for a student's medical care.
- Parents, friends, or community members may, in good faith, ask you questions about a particular student. Again, you must refer all such questions to the teacher or Mrs. Fernandez. You may not share information about a student even with members of your own family or the student's family.
- Before you speak, always remember that violating a student's confidentiality isn't just disrespectful, it is against the law.

Confidentiality Agreement

I _____, as a volunteer in Fairfax County Public Schools, agree to never disclose information about a student's behavior or records to anyone other than an authorized school district employee. I will refer all requests for such information from those not directly involved in the student's education to the child's teacher or the school principal.

Signature

Date

