

MINUTES

General PTA Membership Meeting

May 31<sup>st</sup>, 2018

Mantua Elementary School

I. The meeting was called to order by Sam Leiber at 7:03pm.

Executive Board and Membership Attendees: Sam Leiber, Nicole Willis, Dawn Keene, Trina Rasmussen, Bindu Thandapany, Eric Mosso, Emily Mosso, Jenn Ros, Eva Orlovski, Matilda Keiltosh, Ali Wills, Amy Quigley, Molly Gravholt

Administration and School Representatives: Jan-Marie Fernandez

II. Adoption of May 11<sup>th</sup>, 2018 Meeting Minutes – a motion was made and carried to approve the minutes as written

III. Reports

**President’s Report**

**Sam Leiber**

Sam reviewed our bylaws. The bylaws state that at the close of the final PTA meeting of the year, all board positions - except that of Treasurer – are taken on by the new members. The role of Treasurer will transfer over upon completion of the audit.

Sam motioned that New Business be addressed at this stage in the meeting. There were no objections.

**New Business:**

Principal’s Wish List:

New document cameras for the modular.....	\$800
New short throw projectors for the modular.....	\$8,000
10 new cameras for the Yearbook.....	\$1,200
Service Awards for staff.....	\$600
<i>(In order to save money, this is the first year that the School Board is not giving out Service Awards. Mrs. Fernandez is hoping the PTA can build in Service Awards into future PTA budgets.)</i>	
21 Dell laptops.....	\$8,276
Air hand dryers for group bathrooms.....	\$6,800
<i>(We spend approximately \$10,000 on paper towels every school year.)</i>	
Total.....	\$25,676

The PTA has \$26,000 available to cover the Principal’s Wish List. A motion passed to provide Mrs. Fernandez with the funds to make the purchases on her wish list.

### Executive Board Vote

The proposed new PTA Executive Board has been has been previously published:

- President – Lisa Libby
- Treasurer – Molly Gravholt
- VP Fundraising – Emily Mosso
- VP Programs – Ali Wills
- Secretary – Trina Rasmussen

Sam asked if anyone wanted to nominate from the floor. He closed out nominations since there were no nominations from the floor. The slate was voted as presented as there was no opposition.

### **Treasurer's Report**

**Nicole Willis**

### **Budget Numbers Since Last Meeting, May 11, 2018**

#### **Fundraisers**

- Carnival/Spring Fling – Received \$670 more for Silent Auction payments. Have not received a check from Subway yet. Current profit is at \$9,747.61.
- Donations – Received \$20 more. Total donation amount is \$3,172.28.
- Amazon Click-Through –\$43.93 for May 2018. Total raised \$917.12.
- Amazon Smile -- \$14.83 for Jan/Feb/Mar 2018. Total raised \$85.81.
- Giant A+ Rewards -- \$510.75 for the year.
- Fall Fundraiser/Run for Rocky -- \$40 recurring payment received (monthly). Total profit \$31,321.03.
- **Possible Additional Income:** one more Restaurant Night at Kai10 on Wednesday, June 13<sup>th</sup> (approx. \$400); expected Spirit Wear profit just under \$1,800.00; Yearbook sales unknown at this time.

#### **Membership Dues**

- One new member joined (\$14.04 via MemberPlanet). Total \$5,551.08. \*\*Need to pay last dues payment to Local/State/National PTAs.

#### **Programs & Events**

- Family Fun Nights -- \$275.00 spent for LEGO night
- Garden & Landscaping – \$347.62 spent on plants for the Mantua Sign area. They have about \$329 remaining in their budget that they plan to spend for the courtyard garden.
- Raccoon Runners – \$130.00 in registration refunds processed to PTA members.
- Sixth Grade Party – \$4,100.00 collected for the celebration and t-shirts. Expenses spent so far: \$1,346.50 for t-shirts, \$450 for the DJ (total \$1,796.50).
- **Expenses Remaining to Pay Out:** Field Day (up to \$400); Dreambox Site License \$6,200.00.

#### **Hospitality & Appreciation Exp**

- Teacher Appreciation – Luncheon was held and expenses reimbursed for \$330.47 (decorations, flyers, food, plates)

#### **Insurance**

- \$398.00 was paid to R.V. Nuccio for the 2018-2019 Fiscal School Year

**Recent Events:**

- 5/12 Raccoon Run 1 Mile Fun-Run & 5K  
*(Mantua has been holding the Raccoon Run for 18 years in memory of Roberta Romano. Proceeds are donated to Life With Cancer. Two years ago, Mrs. Fernandez got to visit Life With Cancer and see that our donations have made quite an impact.)*
- 5/17 Spring Strings Concert, 5<sup>th</sup>-6<sup>th</sup> Grade & 5<sup>th</sup> Grade Chorus
- 5/18 PTA Event: Lego Night
- 5/24 Spring Strings Concert, 4<sup>th</sup> Grade
- 5/28 SCHOOL CLOSED: Memorial Day Holiday
- 5/30 Kids Care Club Food Drive begins (until June 11<sup>th</sup>)
- 5/31 PTA Event: Volunteer Appreciation, Library, 6:30pm

**Additional Items:**

- Formal SOL testing was completed
- 4<sup>th</sup> grade strings assembly was held during which 4<sup>th</sup> graders demonstrated to 3<sup>rd</sup> graders
- Students planted tree saplings with urban forest management teams
- SCA Primaries were held for 3<sup>rd</sup> – 5<sup>th</sup> Grade

**Upcoming Events:**

- 6/1 6<sup>th</sup> Grade visit Gettysburg
- 6/1 3<sup>rd</sup> Grade Temples & Tunes Presentation
- 6/1 4<sup>th</sup> Grade Ted Talks
- 6/4 Principal For The Day
- 6/4 Secretaries Dinner
- 6/5 Field Days 3<sup>rd</sup>-4<sup>th</sup> Grades, 9:30am-12pm, and 5<sup>th</sup>-6<sup>th</sup> grades, 1pm-3:30pm
- 6/6 Field Days K-2, 9:30am-12pm
- 6/7 Tree planting in the playground near the bench
- 6/7 Spring Choral Concert and 6<sup>th</sup> Grade Musical, 7pm
- 6/8 SCA Voting
- 6/11 Woodson Senior Walk
- 6/12 5<sup>th</sup> Grade Medieval Day
- 6/13 6<sup>th</sup> Grade Award Ceremony Rehearsal
- 6/14 6<sup>th</sup> Grade Awards, 9:30am and Party, 12:30pm
- 6/15 Last Day of School, 2-HOUR EARLY RELEASE, 2:05pm

**Additional Items:**

- Librarians will be talking to 3<sup>rd</sup> – 5<sup>th</sup> Grades about summer reading.
- 5<sup>th</sup> Grade will have a Coffee House Celebration with the completion of Global Awareness Projects.
- Progress Reports will go home on the last day of school with SOL results & 3<sup>rd</sup> and 6<sup>th</sup> Grade Italian PALS.
- Virginia has passed a new law that increases recess time so a new master schedule will need to be created.

- The Open House will be held the Monday before school starts and it will be blended with Back-to-School Night.

Staffing:

- Mrs. Fernandez has hired 2 Spanish teachers for next year.
- Some Instructional Assistants have completed their certification to become teachers so they will be moving into teacher positions.
- Gale Wasserman is retiring.
- Some teachers are moving, ie. Mrs. Cruz is moving to North Carolina
- A part-time Art teacher has been hired.
- Mary Dini is moving to another school so we are in search of a part-time Music teacher.

**1<sup>st</sup> Vice President for Programs**

**Dawn Keene**

Lego Night was successful. The Lego man was great, the volunteers were wonderful. Thank you!

**2<sup>nd</sup> Vice President for Fundraising/Membership**

**Terri Radziewski**

(Terri could not attend the meeting)

IV. Old Business

None

V. New Business

We should plan a transition meeting with the new board over the summer.

VI. Announcements

Check out [www.mantuapta.org](http://www.mantuapta.org) and the AlertNews for more information on what is happening at Mantua

VII. Meeting was adjourned at 7:45pm.