

DRAFT Minutes  
General PTA Membership Meeting  
7:00 P.M. February 12, 2015  
Mantua Elementary School

I. Call Meeting to Order

Julie Middleton

II. Adoption of January 2015 Minutes - motion made and approved to adopt the minutes as written.

III. Reports

- President's Report

Julie Middleton

Julie spoke about the draft by-laws. The one proposed change is to allow the Treasurer to serve two consecutive terms (total of 4 years, and not required, just allowed), contingent upon an audit. This was one of the changes proposed and accepted 5 years ago, but for an unknown reason it didn't get in to the new by-laws. This draft will now be posted on the PTA website and the membership will vote on them at the March meeting. If there are any questions or comments, please contact Julie.

- Treasurer's Report

Nicole Willis

**Fundraisers**

- *Box Tops:*

\*\* Still waiting for this \*\* We were expected to receive a check from the Box Tops collection in December for a little over \$1700.00 (\$1,763.40). They are aware that the check has not been cashed and we are working with them to get it reissued.

- *Sponsorships/Directory:*

We finally received the MemberPlanet deposit of \$2,150.00 for Friends of Rocky Business Sponsorships

- *Donations:*

We received a nice donation of \$450.00 from Definitive Logic Corp. I called them and they said it has something to do with a matching program where they matched parent volunteer hours to the charity of their choice

- *Escript:*

Money continues to come in

- *Fundraising Partnerships:*

We have received \$23.59 from the Barnes & Noble event, \$116.43 from the Five Below event and a couple larger deposits than normal from Amazon of a little over \$100 each due to the holiday spending

- *Restaurant Nights:*

We received \$718.82 from Noodles & Company

- *Spirit Wear:*

We finally received \$1,155.60 from MemberPlanet from the online purchases

- *Yearbook:*

We received an invoice from Jostens as a 2<sup>nd</sup> Deposit Request – I have written the check and am awaiting approval from our PTA Yearbook contact before mailing it out as we have not paid in this way in the past couple of years. I want to double-check the payment process before sending it off to them. As a result, the expenses show the check amount \$2702.98

## Programs & Events

- *Academic Competitions:*

We have a credit in the expenses of \$10.00 due to the fact that the students' registration fees have been paid back to the PTA and we received \$10.00 more than the initial amount written for the fees to participate in the MATHCOUNTS competition. **\*\*Should this money go to "Donations"?\*\***

- *After School Programs:*

We set up an electronic system of receiving payments from Enrichment Matters and have received our first payment of \$566.20

- *Book Fair:*

We received an invoice for the Diary of a Wimpy Kid preorders totaling \$523.13

- *Chat n' Chew:*

MemberPlanet sent us the registration fees paid online totaling \$920.00

- *Community Spirit Activities:*

We have booked and paid for the DJ for this Friday's Valentine's Dance (\$360.00)

- *Drama Club:*

They had their cast party and receipts were turned in for a little over \$100

- *Kids Care Club:*

MemberPlanet collected \$65.00 in January. **\*\*I need further instruction on where exactly to "credit" this deposit as this is not currently a budget line item\*\***

- *Raccoon Runners:*

Some additional receipts were turned in for food for the boys runners for about \$100

- Principals' Report

Jan-Marie Fernandez,  
Amy Alley, Nick Rousos

Both Mrs. Fernandez and Mr. Rousos were out sick, so Ms. Alley reported for all of them:

- WIDA Test for ESOL students almost entirely completed
- 3<sup>rd</sup>-6<sup>th</sup> grade teachers giving mid-year county assessments
- March 9-13– Naeglieri assessment for 1<sup>st</sup> graders, measures non-verbal abilities. This is the first year this assessment is being given online and mid-year (versus in the fall)

and paper/pencil)

- IOWA (6<sup>th</sup> grade advanced math) test given, scores will be in mid-March
  - Band Concert happened
  - Frost Parent Orientation held for rising 7<sup>th</sup> graders
  - Feb. 19 – Frost and Luther Jackson coming to talk to students in 6<sup>th</sup> graders
  - Feb. 19 – Frost Family Festival in evening, for rising 7<sup>th</sup> graders and families
  - Feb. 21 – Talent Show
  - Feb. 23 – Luther Jackson Curriculum Night for rising 7<sup>th</sup> graders
  - Feb. 25 – 6<sup>th</sup> graders go to tour Frost MS during the school day
  - Feb. 25 – 3<sup>rd</sup> graders Dental Health Screening
  - Feb. 25 – 6<sup>th</sup> graders to Luther Jackson MS during the school day
  - March 4th – Group club picture day – groups that will be photographed will be mostly groups that meet during the school day (with the exception of basketball), other groups (Girl and Boy Scouts, Kids Care Club, etc.) will be asked to take and submit photos separately
  - Dreambox – flyers went home with information, students are really liking using this individualized math program
  - 5<sup>th</sup> grade beginning global awareness projects
- 1st Vice President for Programs Lisa Libby, Ellen Lemeiux
- 10 students represented Mantua for Math Counts competition, did an excellent job!  
Had about 25 students participating in weekly meetings
  - Talent Show will be held 2/21
  - March 4 – Spring Enrichment signups open, classes and schedule already posted
  - Two upcoming Community Spirit Events – tomorrow, 2/13, is the Valentines Dance. 3/16 is Lego Night.
- 2nd Vice President for Fundraising/Membership Meri Farling
- Spring Fling planning going smoothly. Spring Fling is a wonderful community event that is also our second biggest fundraiser of the year. Chairs positions are filled, will be looking for additional volunteers for the event itself soon. Will have Mantua Made Market again. Hoping to be able to have outside activities like dunk tank and inflatables, but we also have an indoor plan. Silent Auction will be held again this year. Advertising starts next week.
  - Panda Express is our next evening fundraiser, February 18th
  - Ideas for increasing PTA Membership:
- \*We need a "tag line" or a "mission statement" with a more specific explanation of what/how the PTA works.

\*We should put an ad in the directory for ourselves about what the PTA does and benefits of joining.

\*There should be a membership letter in the Welcome Back Folder with "wow" bullet points including information about the opportunities that come with being a PTA member, information about "liking" us on Facebook or joining our Facebook page.

\*We should "announce" things that the PTA pays for like what we've done for the Distance Learning Center, the Smart Boards, etc.

\*We need to "toot our own horn".

\*On the PTA website there should be an "About" tab and a more obvious "Contact Us" tab.

#### IV. Old Business

- PTA By-Laws

#### V. New Business

VI. Announcements- Check out [www.mantuapta.org](http://www.mantuapta.org) for more information on these and other events (see back):

February 12: Talent Show Audition NEW Deadline

February 13: Family Fun Valentine's Day Dance

February 16: No School, Presidents' Day

February 18: Restaurant Night

February 18: Talent Show Dress Rehearsal

February 21: Talent Show

February 27: Box Tops Contest Ends

March 6: PTA Family Fun: Lego Night

March 13: PTA Monthly Meeting, 9:30am, Cafeteria

#### VII. Adjournment